

ST. NICHOLAS HURST PARISH COUNCIL

MINUTES OF THE MEETING OF THE HURST NEIGHBOURHOOD PLAN
WORKING GROUP
HELD IN THE COMMITTEE ROOM, SCHOOL ROAD, HURST
ON MONDAY 11TH NOVEMBER 2019 at 7.30p.m.

PRESENT: Councillor Wayne Smith (Chairman, St Nicholas
Hurst PC), Lou Robinson, Ruth Graesser, John
Edwards, Brian Thomas, Howard Larkin, Mac
Stephenson and Duncan Kendall.

APOLOGIES: Penny Curry

OFFICERS: Mrs. M. Bradshaw (Clerk).

0094 Apologies for absence

Apologies for absence were received from Penny Curry.

0095 Prejudicial Interests

There were no prejudicial interests to declare.

0096 Minutes

The minutes of the meetings held on the 15th and 29th July 2019 were agreed as correct and signed by the Chairman.

0097 Public Forum

There were no members in the public forum.

0098 Progress update from Working Group

LR stated that she had updated her Traveller and Gypsy draft report in light of the recent appeals. She also reported that she had spoken to TVERC who are able to supply a flora and fauna report for £75.

Chairman's Initials

0099 Questionnaire

The Chairman reported that over 330 questionnaires had been received (300 manually completed and 30 online) which was a very pleasing result. The Clerk presented to the Group a fee proposal which she had received from consultants, Bell Cornwell, outlining their professional fee for analysing the questionnaires and producing a written report. The quote for £3000 was considered very reasonable by the Group given the extent of manual input and analysis required. The Group agreed to proceed with the quote, on the provision that the following questions could be answered by Bell Cornwell:

- in addition to the report, would the Group be provided with the analysis of the raw data summarising the results of the questionnaires – the Group felt that they would want this raw data for information;
- when would the work be undertaken;
- could the original questionnaires be return once the data has been input; and
- could a PowerPoint presentation be compiled (at an extra cost) for use at the Village feedback sessions to be held.

RESOLVED: the Clerk to speak to Bell Cornell the next day to ascertain answers to the questions raised. A note to be sent to all group members providing an update.

0100 Grant Funding

The Clerk confirmed that all of the previous grant of £9000 had been spent. It was understood from Bell Cornwell that the Parish Council is eligible for a further grant of £9000.

RESOLVED: the Group agreed unanimously that Bell Cornwell should be instructed to apply for the next round of grant funding in the value of £9000.

0101 Key tasks going forward

RESOLVED:

- Data outcomes to be shared with village and meetings to be arranged as soon as timing of report issue are known from Bell Cornwell;
- Regular meetings to be scheduled once analysis is produced, including liaison with Wokingham Borough Council; and
- LR to update key evidence reports.

The meeting ended at 8.30pm.

Signed.....

Date.....

Chairman's Initials