

ST. NICHOLAS HURST PARISH COUNCIL

MINUTES OF THE MEETING OF THE HURST NEIGHBOURHOOD PLAN
WORKING GROUP
HELD IN THE COMMITTEE ROOM, SCHOOL ROAD, HURST
ON MONDAY 15th JULY 2019 at 7.30p.m.

PRESENT: Councillor Wayne Smith (Chairman, St Nicholas Hurst PC).

Howard Larkin, Lou Robinson, Ruth Graesser, John Edwards, Mac Stephenson, Gemma Moore, Brian Thomas and Duncan Kendall.

Six members of the public.

APOLOGIES: Penny Curry.

OFFICERS: Mrs. M. Bradshaw (Clerk).

0086 **Apologies for Absence**

Apologies for absence were received from Penny Curry.

0087 **Prejudicial Interests**

There were none to declare.

0088 **Minutes**

The minutes of the Working Group meeting held on the 11th April 2019 and the Sub Group meeting held on the 24th June 2019 were agreed and signed by the Chairman.

0089 **Public Forum**

The Chairman welcomed six members to the public forum, including Adam Hurst, the Head of The Dolphin School, Hurst. He invited questions but parishioners had no specific issues to raise.

Mr Hurst thanked the Chairman for inviting him to this meeting to address the Group. He confirmed that the school is very much part of the community and he welcomed the opportunity to be establish firm links. The Chairman asked whether the school had charitable status. Mr Hurst confirmed that it is his ambition to achieve this before January 2020.

Chairman's Initials

Albeit the school has limited facilities to offer, he is keen to provide outreach opportunities. Mr Hurst explained that he had been in post for six months and is working towards compiling a business plan and vision for the school, including gaining charitable status by 2020.

The Clerk confirmed that the Chair of Governors at St Nicholas CE Primary had confirmed his attendance that evening to address the Group but had not shown.

Mr Hurst thanked the group for their time and left the meeting at 7.50pm.

0090 **Progress update from Working Group**

Questionnaire

RG started by stating that the questionnaire had to be engaging and straight forward. She was happy to take on the tasks of completing both a communication plan and timeline for the project.

GM queried whether a housing needs survey was required and the Chairman confirmed that LA had confirmed one was not necessary. With regards to printing and distribution of the questionnaire, the Clerk asked whether it would be possible for WBC to manage this process on the Group's behalf. The Chairman was not confident that they would be willing to take on the task but it was agreed that it would be a good idea to enquire.

The draft questionnaire had been reviewed by two officers at Wokingham Borough Council (WBC), who specialise in neighbourhood planning. The Group went through the officers' comments one by one. The following issues were resolved:

RESOLVED:

- The completion of the questionnaire should not be age restricted and should reflect the reviews of all household members;
- A list of heritage sites could be put on the website so it is available for people to refer to if they so wish. JE to provide for DK;
- Reference to "miles" will be replaced with "kilometres";
- An additional section to be added for any other comments people may have; and
- With regards to community assets, it needs to be made very clear that there is not an option to simply nominate an asset/area which could then be taken over. This could not be done without the owner's permission.

0091 **"Basic Conditions"**

The Group had previously been re-circulated a copy of the basic conditions. The Chairman asked if there were any resulting questions. None were raised.

Chairman's Initials

0092 **Next Steps and key tasks going forward**

- The Clerk to enquire with WBC regarding printing and distribution; and
- RG to make final amendments to questionnaire and produce a communication plan and timeline.

The meeting ended at 9.20pm.

Signed.....

Date.....

Chairman's Initials