

## ST. NICHOLAS HURST PARISH COUNCIL

MINUTES OF THE MEETING OF THE HURST NEIGHBOURHOOD PLAN  
WORKING GROUP  
HELD IN THE COMMITTEE ROOM, SCHOOL ROAD, HURST  
ON WEDNESDAY 19<sup>th</sup> DECEMBER 2018 at 7.30p.m.

PRESENT: Councillor Wayne Smith (Chairman, St Nicholas  
Hurst PC).  
  
Howard Larkin, Lou Robinson, Penny Curry, Brian  
Thomas, Duncan Kendall, Ruth Graesser, John  
Edwards, Gemma Moore.

APOLOGIES: Mac Stephenson.

OFFICERS: Mrs. M. Bradshaw (Clerk).

### 0068 **Apologies for Absence**

Apologies for absence were received from Mac Stephenson.

### 0069 **Prejudicial Interests**

There were none to declare.

### 0070 **Matters arising from previous meeting**

The minutes of the meeting of the 6<sup>th</sup> December 2018 were agreed and signed by the Chairman. The following matters were noted:

- To keep costs to a minimum, LA will only be invited to meetings when she is required;
- LR awaits a response from WBC on her Gypsy and Traveller Report;
- LR awaits a response from Dinton Pastures (DP); and
- DK has uploaded landowner consultation responses.

RESOLVED: LR to chase WBC and DP after the Christmas break.

Chairman's Initials .....

**0071 Progress updates from the Working Group**

There was limited progress to report since the last meeting and so the Chairman moved straight to the next agenda item to enable the group to discuss the draft questionnaire.

**0072 Discussion of Draft Questionnaire**

The draft questionnaire was discussed in detail, with the group considering each section and question one by one.

Key points of note were:

- The sections of the questionnaire require complete re-organisation;
- Many of the questions are not relevant or appropriate to Hurst;
- LR thought that WBC need to organise a housing needs survey;
- The use of jargon needs to be avoided as many parishoners will not understand the language being used – a glossary of terms may be appropriate;
- The first page of the questionnaire needs to capture whether the completer is a household/business or both;
- Questions need to be relevant and not endless or people will switch off if the task of completion is too onerous; and
- The questionnaire needs to indicate to whom it is being sent i.e. every person over 16 years of age.

**0073 Assignment of Key tasks going forward**

The following to be achieved before the next meeting of the Working Group on the 23<sup>rd</sup> January 2019:

RESOLVED:

- RG to look at the aesthetics and general presentation of the questionnaire and forward to LR in the first instance.

The meeting ended at 10p.m.

Signed.....

Date.....

Chairman's Initials .....