

## ST. NICHOLAS HURST PARISH COUNCIL

MINUTES OF THE MEETING OF THE HURST NEIGHBOURHOOD PLAN  
SUB WORKING GROUP  
HELD IN THE COMMITTEE ROOM, SCHOOL ROAD, HURST  
ON MONDAY 24<sup>TH</sup> JUNE 2019 at 7.30p.m.

PRESENT: Councillor Wayne Smith (Chairman, St Nicholas  
Hurst PC).

Howard Larkin, Lou Robinson and John Edwards.

OFFICERS: Mrs. M. Bradshaw (Clerk).

### 0083 **Apologies for Absence**

There were no apologies for absence.

### 0084 **Prejudicial Interests**

There were none to declare.

### 0085 **Progress update from Sub Working Group and next steps**

The Chairman informed the Sub Group that he had spoken to three Parishioners who would like the opportunity to address the working group and discuss issues relating to the process and steps forward. Notably, the Chair of Governors from St Nicholas CE Primary School felt that the school needed to be more involved and that to date they had not been consulted with. The Clerk confirmed that the School had been invited to the public session held on the 25<sup>th</sup> October 2018 but no one had attended. The Group thought it appropriate that all three individuals should be invited to the next full meeting of the Neighbourhood Planning Working Group to address the members.

LR reported that the Group's Consultant, LA, had provided some feedback regarding the latest draft questionnaire. There were only some minor points raised and these have now been considered and incorporated into the latest version for circulation and agreement.

Chairman's Initials .....

Circulation of the questionnaire and its timing were discussed. The Chairman confirmed that the WBC consultation ends on the 22<sup>nd</sup> July 2019. The Group therefore felt it appropriate that the Neighbourhood Planning questionnaire be issued approximately six weeks prior to the end of September 2019. The Chairman advised that two drop in sessions should be held during the consultation period so enabling parishoners to seek advice and clarification if needed. It would be made very clear at any drop in sessions that the Members of the Group could only offer advice as to the logistics of completing the questionnaire and that in no way were they able to direct/steer or influence answers.

The Chairman agreed to speak with Dave Allen from WBC Communications regarding the distribution of the questionnaire. WBC has expertise in this type of large distribution and the Chairman felt that they should be able to help with distribution on the Working Group's behalf.

LR reminded the Sub Group of the need to refer back to "Basic Conditions" and felt that this needed to be added to the next agenda as a reminder for all.

RESOLVED:

- the Clerk to invite the three parishoners identified to address the next meeting of the full Neighbourhood Planning Working Group on the 15<sup>th</sup> July 2019;
- LR to pass latest version of questionnaire to the Clerk for circulation ahead of next meeting;
- dates to be agreed for two drop in sessions during the six week consultation period;
- the Chairman to liaise with WBC Communications regarding the distribution of the questionnaire; and
- the Clerk to add "Basic Conditions" to the next agenda.

The meeting ended at 8.50 pm.

Signed.....

Date.....

Chairman's Initials .....